

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, October 28, 2021

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	Present
Commissioner Jon Hinkelman – Vice-Chair	Present
Commissioner Ezra Scott	Present
Commissioner Teri Freehling	Absent

Others Present: County Administrator Brian Dissette, Secretary Stephanie Carlson, Executive Assistant to Administrator Annette Christie, Clerk Sharon Tyler, Chief Deputy Clerk Diane Mensinger, Veteran Affairs Administrator Lee Lull and Project Engineer Kevin Stack.

Meeting was called to order at 9:20am.

Public Comments: Tony Benhart, Sodus Twp. – Commented on the County authorizing the Road Department to downsize the road by the mall area and commented on the roads in the area. He said they need to take a look at what roads are being fixed and what roads are not being fixed.

Q&A Administrator – Administrator Dissette briefed the committee on the Motorola Project and said that \$4M of ARRP funds have been released so they can move forward on the project and wanted to address any questions the committee had.

Appointments

Annette Christie gave an update on the applications she received for re-appointments for the Public Works Committee and Planning Commission. The appointments expire at the end of the year, so when she hears from the others, she will come back to Finance with a recommendation.

Sharon Tyler briefly went over a memo she sent out to the committee requesting to make a part-time Deputy Elections Clerk position full-time and to upgrade the Deputy Circuit Court Clerk I, grade 3 position to a Senior Deputy Circuit Court Clerk I, grade 4 position. The committee agreed by consensus for her to proceed to Personnel with her request

Lee Lull briefed the committee on his waiver request for some improvements on the entrance to Veteran’s Services.

Kevin Stack presented a recommendation on **Bid 2021-055** – Sawyer Rd & Berrien St. He said they want to split the bid between Wightman and Abonmarche, giving Wightman Berrien St. for \$23,500 and Abonmarche, Sawyer Rd. for \$53,350. Kevin said by splitting the bid, it’s a \$23,000 increase. The committee agreed with him moving forward with the

recommendation. Next, he went over the waiver request for Falcon Asphalt Repair Equipment for \$58,684.

The Request for Waivers were approved by the committee.

Committee Business

Minutes Approval:

Commissioner Scott motioned to approve the minutes from Thursday, October 21, 2021, supported by Commissioner Hinkelman. Motion carried.

Resolutions signed by Committee:

F2110052 – Approval of Weekly Bills

F2110129 – Road Payables

F2110350 – Equalization Apportionment Report Submittal

The committee gave concurrence to move the above resolutions to the full board for action.

Meeting Adjourned: 10:14

Respectfully Submitted,

Stephanie Carlson
Financial Services