

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, September 23, 2021

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	Present
Commissioner Jon Hinkelman – Vice-Chair	Absent
Commissioner Ezra Scott	Present
Commissioner Teri Freehling	Present

Others Present: County Administrator Brian Dissette, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Community Development Director Dan Fette, Financial Analyst Jake Litaker, and ROD Lora Freehling.

Meeting was called to order at 9:20am.

Q&A Administrator – Administrator Dissette briefed the committee on a waiver request for the Berrien County Juvenile Center Facility Assessment. The committee approved the waiver request. Next, Brian went over the bid recommendation for the Facilities Master Plan. He said they pulled together a review team and it was a unanimous consent to go with Abonmarche since Pearson is part of Abonmarche project. He said it was the best proposal, but one edit on the proposal was to include ARPPA. The committee agreed by consensus to move forward with the recommendation.

Appointments

Lora Freehling presented her proposed 2022 Budget to the Finance Committee and answered questions from the committee.

Dan Fette briefed the committee on Resolution F2109316. This resolution was an amendment for Berrien Bus MDOT Funding. The resolution was signed by all present.

Bid Opening

Jake opened Bid 2021-053 – Facilities Master Plan – Historical Courthouse Museum. There was only one bid received from Beaudoin Electrical for \$20,640. Commissioner Freehling motioned to accept the bid and refer it back to the department with the approval to move forward if it meets specifications and requirements, supported by Commissioner Scott. Motion carried.

Committee Business

Resolutions signed by Committee:

F2109048 – Approval of Weekly Bills

F2109316 – Berrien Bus MDOT Funding

The committee gave concurrence to move the above resolutions to the full board for action.

Minutes Approval:

Commissioner Scott motioned to approve the minutes from Thursday, September 16, 2021, supported by Commissioner Freehling. Motion carried.

Meeting Adjourned: 9:58
Respectfully Submitted,

Stephanie Carlson
Financial Services