

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, March 14, 2019

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Present
Commissioner Ezra Scott	Present

Others Present: Secretary Stephanie Carlson, County Administrator Bill Wolf, Chairman R. McKinley Elliott, Budget Coordinator Ben Reynnells, Chief Public Defender Chris Renna, Marla McCowan – MIDC, Maintenance Supervisor Robert Ray.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf brought Chris Renna and Marla McCowan to Finance to answer any questions the committee had about the Public Defender Office. There was a brief discussion. He informed the committee that Annette is passing around the Resolution on the 4219 House Bill and said to let him know if anyone had any questions on it. Lastly, Bill said he was looking for a consensus on the following dates for the Long Range Planning and Strategic Planning: April 11, April 25, and May 9th. He asked the committee to let him know if there were any conflicts.

Bid Openings:

Ben Reynnells opened the following bids:

Bid 2019-024 – This bid was for a John Deere Tractor for Building & Grounds. Commissioner Scott motioned to refer the bids back to the department for review and if they meet all the specifications, they can move forward with the lowest qualified bidder, supported by Commissioner Harrison. Motion carried.

Bid 2019-023 – This bid was for crack fill for Building & Grounds. Commissioner Scott motioned to refer the bids back to the department for review and if they meet all the specifications, they can move forward with the lowest qualified bidder, supported by Commissioner Harrison. Motion carried.

Bid 2019-022 – This bid was for Michigan Shores HMA Overlay for the Road Department. Commissioner Scott motioned to refer the bids to the department with the approval to move forward with the lowest bidder if they meet specifications and requirements, however recognizing that the best qualified bid can move forward. In addition we authorize the County

Administrator to execute the subsequent contract associated with this bid and any contract modifications up to \$5,000, supported by Commissioner Harrison. Motion carried.

Bid 2019-021 – This bid was for Lincoln Twp. Ultra-thin for the Road Department. Commissioner Scott motioned to refer the bids to the department with the approval to move forward with the lowest bidder if they meet specifications and requirements, however recognizing that the best qualified bid can move forward. In addition we authorize the County Administrator to execute the subsequent contract associated with this bid and any contract modifications up to \$5,000, supported by Commissioner Harrison. Motion carried

Minutes Approval:

Commissioner Scott motioned to approve the minutes from March 7, 2019, supported by Commissioner Harrison. Motion carried.

Resolutions signed by Committee:

F1902021 – Weekly Bills Resolution

Meeting Adjourned: 10:02