

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the March 07, 2019 Personnel and Human Services Committee Meeting.

Meeting held in Conference Room 4B Roll was called. Results as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X		Mac Elliott, Bill Wolf
Teri Sue Freehling	X		Lora Freehling, Marcie Hamilton, Jason Latham
Dave Vollrath	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:24 a.m.
- Motion by Commissioner Freehling, supported by Commissioner Vollrath, to approve the minutes of the February 28, 2019 meeting. 2 yeas, 0 nays, 1 abstention (due to absence), motion carried.
- Motion by Commissioner Vollrath, supported by Commissioner Freehling to approve the advanced step hire for Carmel Hurlow, as an Assistant Prosecuting Attorney II. Ms. Hurlow’s rate of pay will be consistent with grade 12, step 5, \$72,282; 3 yeas, 0 nays, motion carried.

REGISTER OF DEEDS

Register of Deeds Lora Freehling provided an overview of her office, including staffing levels, departmental responsibilities, budget centers, and fee structure. She said her office works closely with the Treasurer’s Office and the GIS Mapping Department to ensure document integrity. Lora mentioned that the searchable document database, which is available through the ROD website, has images dating back to the 1830’s. She hopes to have all imaging completed by 2020 and available for public use by 2021. Lora discussed the 40-year title searches her office completes for the Treasurer’s tax foreclosure process. Lora also explained that, as Register of Deeds, she is the chair of the Plat Board. She is also involved in Remonumentation and provides information to the surveyors tasked with completing the corners.

Lora then provided statistics for the 4th quarter of 2018.

- ❖ Recorded Docs: 6867
- ❖ Recording Fees: \$146,076.00
- ❖ Automation Fund: \$34,110.00
- ❖ Michigan State Survey Remonumentation (MSSR) Fees:
 - State: \$24,254.64
 - County: \$369.36
- ❖ Transfer Fees:
 - State: \$1,690,083.75
 - County: \$252,904.85
- ❖ Copy Fees:
 - Internet: \$42,410.00
 - Copies In-House: \$1,833.00

ADMINISTRATOR/CHAIRMAN

Road Department Director Jason Latham and Marcie Hamilton from Southwest Michigan Planning Commission were present to explain and respond to questions regarding the Marquette Greenway Trail Committee of the Whole presentation.

Administrator Wolf discussed HB 4219 and advised he and Treasurer Bret Witkowski are working on a memo for the Michigan Association of Counties detailing the difficulties this legislation poses regarding homestead foreclosures.

Adjourned 10:31 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director