

BERRIEN COUNTY BOARD OF COMMISSIONERS
Committee of the Whole Meeting Minutes
February 28, 2019

CHAIRMAN TO CALL THE MEETING TO ORDER:

Chairperson R. McKinley Elliott called the regular meeting to order at 8:37 A.M. in the Board of Commissioners' room at the Berrien County Administration Center in St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

10 PRESENT: Jim Curran, Teri Freehling, Robert Harrison, Jon Hinkelman, Michael Majerek, Don Meeks, Ezra Scott, Dave Vollrath, Mamie Yarbrough and R. McKinley Elliott.

2 ABSENT: William Chickering and Christopher Heugel.

APPROVE MINUTES OF THE FEBRUARY 14, 2019 MEETING:

Commissioner Scott moved, seconded by Commissioner Freehling, to approve the regular minutes of February 14, 2019. Motion carried, no nays.

REQUISITION REVIEW:

Annette Christie presented the requisitions to the Board for their review.

PUBLIC COMMENTS – Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C): None.

SCHEDULED DISCUSSION:

Commissioner Meeks spoke about Rob Cleveland's presentation at the Committee of Whole meeting last week on Transforming Harbor Mobility. Commissioner Meeks handed out and discussed with the Board, Beaches Restaurant and The Dunes Ballroom Complex, a conceptual idea for the future development of Jean Klock Park.

Commissioner Scott spoke about Resolution #A1903170 that is going to committee today. Commissioner Scott addressed a concern regarding paragraph three in the resolution.

Information Systems Director Ken Hoffman gave a PowerPoint orientation for the Surface Pros on the following:

- Turn-In iPads
- Surface Pro
 - Tablet/Keyboard separate (tablet turns)
 - Charging Surface Pro
 - Turn on and sign on using the following:
 - Sign on – Same as before
 - Password – *****
 - Will require you to change every 90 days
 - Configure Outlook
 - Old email group is being deleted
 - New email group has been created
 - I sent an email with this information
 - Configure Word and Excel
- File Structure
 - S: Drive
 - G: Drive (21 people)
 - P: Drive
 - Away from County building access
 - Not network drive
 - Can use MS Office products/save to C:

- Have Internet access to Zimbra for County email

Ken Hoffman's staff members Chris Swihart, Don Meyer, Douglas Pearce and Braeden Wilson were there to assist the Board with their Surface Pro.

Discussion was held.

OTHER BUSINESS: None.

ADJOURNMENT:

The meeting was adjourned at 9:21 A.M.

R. McKinley Elliott, Chairperson

Sharon J. Tyler, County Clerk

Minutes are to be approved at the full board meeting on March 7, 2019.