

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

Minutes of the February 17, 2022 Personnel and Human Services Committee Meeting.  
Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
Bob Harrison	X		Brian Dissette, Teri Freehling
Michael Majerek	X		Michael Hoyh
Rayonte Bell	X		
			Shelley Jasper

**COUNTY ADMINISTRATION**

- Meeting called to order at 10:03 a.m.
- Attendance is reflected above.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of February 10, 2022 as presented. 3 yeas, 0 nays Motion carried.
  - Motion by Commissioner Bell, supported by Commissioner Majerek to approve the advanced promotional step hire request for Kaitlin Locke, the successful applicant for the Chief Assistant Public Defender position. Ms. Locke will be compensated at grade 15, step 5, annualized salary of \$102,598. 3 yeas, 0 nays, motion carried.
- The following Resolution was reviewed and signed by all Committee members:
  - P2202207, a Resolution to authorize the agreement with McGuire’s Professional Construction Inc. for renovation and construction of entry service counter in the Veteran’s Services Department.

**ADMINISTRATOR/CHAIRMAN**

Vice-Chairperson Freehling and Administrator Dissette discussed the consent agenda for today’s meeting. Administrator Dissette also briefed the Committee about the Silver Beach Master Plan and that the Parks Board was still reviewing the document.

Adjourned 10:28 a.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director