

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of February 17, 2022

Roll Call Present: Jim Curran, Chairperson
Don Meeks Sr.
David Vollrath, Vice Chair
Julie Wuerfel

Absent:

Scheduled: Brian Dissette, County Administrator
Teri Freehling, BOC Vice Chairwoman
Tiffany Peterson, Animal Control
Kevin Stack, Road Department

Others:

Call to Order

Meeting called to order at 10:09 am.

Animal Control Update – Peterson

Peterson informed the Committee of the award they received from the Governor personally thanking the department and specifically naming Sara Orpurt for creating the first Emergency Covid-19 Pet Food Pantry in the State. Peterson noted they also provided safety kits and provided curb side pick up. She reviewed the Disaster Preparedness for Pets brochure they created as well as the 2021 Annual Report that was submitted to the State. She reviewed her memo and discussed the need for more kennel workers as it is a difficult job to keep filled.

Road Department Disposal Approval – Stack

Stack reviewed the 6 items requiring disposal which includes 1 truck, 1 chloride tank and 4 air conditioner units. Curran will find out which Committee needs to approve it and Stack will follow the policy for disposal. Stack noted he will return next week to discuss a drain removal project. He also will have 2 contracts – one for an inspector and one for a construction engineer.

Q & A – Dissette & Freehling

Freehling stated the Finance Committee may pull the resolution regarding the Health Department fee structure.

Dissette is lining up potential site visits of new juvenile facilities and court complexes.

Approval of Minutes

Motion by Vollrath, supported by Wuerfel, to approve the minutes of the February 10, 2022 meeting. Motion Carried.

Resolutions

The following Resolutions were moved forward to the full Board:

B2202197 – Honorary Resolution to name the Veterans Service Office conference room in honor and memory of Mr. Warren L. Schultz.

A2202202 – Authorize Trial Court to apply for the Technical Assistance Grant.

A2202203 – Approves BC-EMHSD application of grant funds.

A2202204 – Withdraw inter-governmental agreement with Van Buren County and execute the agreement with St. Joseph County.

****Added** Road Department Mowing**

Curran stated the information received at the previous meeting was incorrect. The mower did mow onto private property. The Committee approved expending \$2,500 to the property owner. The Road Department will remark the right of way.

Public Comments

None.

Meeting adjourned at 10:36 am.

Respectfully Submitted,

J Arent

Jennifer Arent
Recording Secretary