

**Berrien County Board of Commissioners
Committee of the Whole Minutes
February 13, 2020**

CALL TO ORDER:

Chairperson Elliott called the meeting to order at 8:37 A.M. in the Board of Commissioners' Room at the Berrien County Administration Center in St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to call the roll with the following results:

12 PRESENT: Bill Chickering, Jim Curran, Teri Freehling, Chris Heugel, Bob Harrison, Jon Hinkelman, Mike Majerek, Don Meeks, Ezra Scott, David Vollrath, Mamie Yarbrough and R. McKinley Elliott.

0 ABSENT.

APPROVAL OF MINUTES:

Commissioner Scott moved, seconded by Commissioner Freehling, to approve the Committee of the Whole minutes of February 6, 2020. Motion carried, no nays.

REQUISITION REVIEW

- Executive Administrative Assistant Annette Christie presented the requisitions for the Board's review and discussion.

Michigan Association of Counties - Executive Administrative Assistant Annette Christie stated the MAC Conference dates have changed to April 15-16, 2020. A brief discussion was held as to how many would attend and if a regular Board meeting would be held that week or if they should move it to the fifth Thursday.

PUBLIC COMMENTS: Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C):

Mary Brown, Lakeside – Stated that she and her husband strongly oppose the Second Amendment resolution.

SCHEDULED DISCUSSION:

Printing Department – Juli Corcoran, Supervisor

- Several of the current machines are over 20 years old, and have become outdated and unserviceable.
- The cost to maintain the printing press, platemaker, envelope feeder, new rollers and supplies for 2020 will cost \$10,000+.
- If the platemaker breaks down, we would need to purchase a new one for \$25,000 - \$30,000.
- We urgently need to hire a trained and skilled press operator, which is almost impossible to find, and whose salary would not fit in our current budget.
- After doing some research and contacting a few vendors for ideas, services and availability, there are a few comparable digital solutions that will improve speed and quality while decreasing costs.

- Based on a general range of variables, the basic, ballpark costs are as follows for two possible options:
 - Lease - A 60 month lease for \$450 - \$600 monthly, with a service contract of approximately \$2,000 - \$2,500 yearly, and consumables of \$4,000 - \$5,000 yearly.
 - Purchase – Cost of \$20,000 - \$30,000, with a service contract of approximately \$2,000 - \$2,500 yearly and consumables of \$4,000 - \$5,000 yearly.
- All new digital equipment options are more user-friendly and require minimal training. This allows us to hire an employee with less printing experience, and to have a seasoned Imaging Technician train the new employee.
- Requesting approval from the Board to move forward with RFP to attain multiple formal bids, plus multiple options for an envelope printer.

Berrien County 911 – Dave Agens, Director
 Berrien County 911 Radio Project – Signal Coverage Enhancement

- 2020 County Pager Grant
 - 20/30 agencies – 450 Pagers Ordered.
 - Capable of transitioning to the MPSCS (Michigan Public Safety Communication System).
- MPSCS 800MHz Coverage Enhancement

The northeast portion of Berrien County is in need of an improved signal.

 - Install full MPSCS ASR (Area Site Repeater).
 - Independent tower structure was budget prohibitive.
 - Two-year search for existing elevation infrastructure in which to co-locate an ASR.
 - Top of Spectrum Health-Lakeland Watervliet Hospital for improved two-way communications for the area.
- Hospital ASR Project
 - Motorola/MPSCS project cost - \$637,702.
 - Resolution A2002186.
 - 5 year lease/purchase option with \$200,000 down.
 - Memo of Understanding with Spectrum Lakeland cost of \$100.
 - MPSCS user Memo of Understanding (monitoring and maintenance)
 - County install a fiber connection to MPSCS.

OTHER BUSINESS: None

ANNOUNCEMENTS: None

ADJOURNMENT: Meeting adjourned at 9:21 A.M.

R. McKinley Elliott, Chairperson

Diane Mensinger, Chief Deputy Clerk

Minutes are to be approved at the full board meeting on February 20, 2020.