

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, January 10, 2019

Conference Room 4C

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Present
Commissioner Ezra Scott	Present

Others Present: Secretary Stephanie Carlson, County Administrator Bill Wolf, Chairman R. McKinley Elliott, Financial Services Director Doug James, Information Systems Director Ken Hoffman, Operations Manager Chris Swihart, Drain Commissioner Christopher Quattrin, Chief Deputy Drain Commissioner Anne Hendrix.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf mentioned **Resolution F1901141**, which was a contractual agreement with CSZ Services, LLC, for the services of Tony Meygaard to stay on as the County's Equalization Director. He said Tony has some other opportunities and he would like to keep him on with the county by switching him over to a contract instead of a county employee. Tony gave a brief explanation of what he would be doing. Commissioner Scott questioned the 90 days out and asked if 180 days would be better. There was some discussion and the committee agreed the 90 days was ok. Chairman Elliott asked if everyone was ok with the resolutions. Everyone was ok with them.

Ken Hoffman:

Ken gave a brief update on the Drain Application and then presented the recommendation to go with Ares Prism for the Drain Software package. Everyone present signed **Resolution F1901135**.

Christopher Quattrin:

Christopher handed out some information on the Brant & Dix Drain (Bainbridge Township) on the illicit discharge and asked the committee if he could get any help from the County for the expenses. He explained that some type of fuel was dumped there and the expenses shouldn't be charged back to the land owners in the Drainage District. Commissioner Hinkelman suggested asking the Administrator to look at funding sources and possibly coming out of contingency. Estimated expenses so far are approximately \$22,000.

Doug James:

Doug presented an estimate for the year ended 2018 for the General Fund and briefly went over it.

Minutes Approval:

Commissioner Scott motioned to approve the minutes from December 27, 2018, supported by Commissioner Yarbrough. Motion carried. Commissioner Scott also motioned to approve the minutes from January 3, 2019, supported by Commissioner Harrison. Motion carried.

Resolutions signed by Committee:

F1901013 – Weekly Bills Resolution

F1901107 – Weekly Road Payables

F1901135 – Recommendation for Drain Software

F1901141 – Contractual agreement with CSZ Services, LLC

Meeting Adjourned: 10:21